

sci.med.transcription: Re: Need Administrator help

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Source: <http://sci.tech-archive.net/Archive/sci.med.transcription/2005-01/2420.html>

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Date: 01/29/05

Date: Sat, 29 Jan 2005 07:20:13 -0800

((Are you saving the file to the CD directly from Word?))

Bob, I tried that but it didn't work. Therefore, after I've saved a letter listing to the computer in My Documents, I attach that to an email and send it to myself. Later, I download it to the CD from the email, which I then save in my AOL Filing Cabinet. This gives me three copies, one on the CD, one in My Documents, and a third in the FC.

Once I have all the books alphabetized and listed, I will back up the CD to a second CD and delete all the other copies from my computer. There is NO way I want to have to go through all of this again.

Judity